



**ADDENDUM NO. 2**  
**Services for Disaster Response**  
**RFP 26-008**

This addendum is issued as supplemental information to the Request for Proposal package for clarification of certain matters of both a general and a technical nature. The referenced Request for Proposal package is hereby amended in accordance with the following items:

- 1. Clarification:** [No Changes]
- 2. Changes to Submission Requirements:** [No Changes]
- 3. Updates to Project Timeline:** [No Changes]
- 4. Responses to Questions:**
  - 1) Can the City confirm that the cost proposal will be evaluated solely using the 200,000 cubic yard scenario pricing, and that no other line items will be independently scored or evaluated?
    1. Confirmed. For purposes of assigning the Cost Proposal score, the City will use the total price submitted for the 200,000 cubic yard pricing scenario identified in the RFP.
  - 2) Would the City consider revising the cost proposal weighting from 40% to a range more consistent with current Florida practice, such as 15–30%?
    1. No. The City is not modifying the evaluation criteria at this time. The Cost Proposal shall remain weighted at 40 points, as stated in the RFP.
  - 3) The acronym “TOMS” is referenced throughout the RFP document. Please clarify whether the intended acronym is “TDMS” for Temporary Debris Management Site.
    1. Confirmed. Any reference in the RFP to “TDMS” is intended to mean “TDMS,” or Temporary Debris Management Site. All such references shall be read and interpreted as “TDMS.

- 4) Page 47 lists both Attachment M and Attachment X with a requirement to include draft contract documents. Page 98 includes Exhibit C, FEMA Contract Provisions Template, which appears to contain draft contract documents. Considering Exhibit C appears to contain the draft contract provisions, what are proposers required to submit with Attachments M and X?

1. Attachment M and Attachment X are duplicative references to the City's draft/sample contract documents. For purposes of proposal submission, Attachment X is removed from the list of required proposal submittals.

Proposers shall include the draft contract documents provided in Exhibit C within their response under Attachment M. Proposers are not required to submit their own draft contract documents or create a separate contract form.

- 5) The means and methods of collecting, processing, and disposing of seaweed may differ from other types of vegetative debris. Table B currently includes seaweed under the vegetative debris collection line item. Will the City separate seaweed into its own bid line item?

1. No. The City is not revising the pricing form at this time. Proposers shall price seaweed in accordance with Table B and the applicable vegetative debris line item provided in the RFP.

- 6) Table B states, "Hazardous Stump Removal (Ground Not Less Than 8" Below Grade)." Please clarify whether the City is requesting eligible total stump removal or stump grinding only under this bid line item.

1. The City of Key West has added this line item to Table-B provided below.

- 7) The means and methods of collecting, processing, and disposing of seaweed may differ from other types of vegetative debris. Table B currently includes seaweed under the vegetative debris collection line item. Will the City separate seaweed into its own bid line item?

1. The City of Key West has added this line item to Table-B provided below.

- 8) Table B states, "Hazardous Stump Removal (Ground Not Less Than 8" Below Grade)." Please clarify whether the City is requesting eligible total stump removal or stump grinding only under this bid line item.

1. The City of Key West has added this line item to Table-B provided below.

- 9) Table B states, “Debris Removal from Canals and Waterways,” but does not specify whether the work is to be performed using land-based or water-based operations. Will the City separate this item into land-based and water-based operations?
1. The City of Key West has added this line item to Table-B provided below.
- 10) There is a substantial cost difference between demolition of RACM structures and non-RACM structures. Will the City add separate line items for RACM and non-RACM demolition, or should proposers base demolition pricing on non-RACM demolition only?
1. The City of Key West has added this line item to Table-B provided below.
- 11) There are no separate line items for debris reduction. Should debris reduction be priced as part of TDMS management? If so, what reduction method should proposers assume?
1. The City of Key West has added this line item to Table-B provided below.
- 12) Waterway debris removal may vary significantly in cost depending on whether land-based or marine-based equipment is required. Will the City separate these two operations, or should proposers assume all waterway debris removal will be performed using land-based equipment?
1. The City of Key West has added this line item to Table-B provided below.

**Revised Table B included in this Addendum replaces the prior Table B in the RFP. Proposers shall use the revised Table B when submitting their cost proposal.**

**TABLE B – DEBRIS COLLECTION AND REDUCTION SERVICES PRICE FORM**

DESCRIPTION OF SERVICES	U/M	Unit Price \$
Collection and Processing		
Vegetative Debris Collection	Per Cubic Yard	
Vegetative Debris Collection – Seaweed	Per Cubic Yard	
Construction and Demolition Debris Collection	Per Cubic Yard	
White Goods Collection	Each	
Mixed Debris Collection	Per Cubic Yard	
TDMS Management, Processing and Loading	Per Cubic Yard	
Sand Screening and Placement	Per Cubic Yard	
CFC Removal from Compressors	Each	
Hazardous Waste Collection and Disposal	55 Gallon Drum	
Hauling for Final Disposal		
Hauling from TDMS to Final Disposal Site <200 Miles	Per Cubic Yard	
Dead Animal Carcass Hauling and Disposal	Per Pound	
<b>Tree Debris Removal</b>		
Hangers Removal	Per Tree	
Hazardous Tree Removal (Leaners)	Per Tree	
<12" to 24"	Per Tree	
>25" to 48"	Per Tree	
>49" to 72"	Per Tree	
> 72"	Per Tree	
<b>Hazardous Stump Removal (Ground Not Less Than 8" Below Grade)</b>		
<6" to 12"	Per Stump	
>13" to 24"	Per Stump	
>25" to 48"	Per Stump	

>49" to 72"	Per Stump	
> 72"	Per Stump	
Stump Backfill	Per Hole	
Hazardous Stump Removal– Total Stump Removal Including Root Ball	Per Stump	
<b>Miscellaneous Services</b>		
Demolition of Structures Wood Structures	Per Square Foot	
Demolition of Concrete Structures	Per Square Foot	
Demolition of a RACM Structure	Per Square Foot	
Demolition of a Non-RACM Structure	Per Square Foot	
Video Record of pre-and post-TDMS site	Each	
Phase I Environmental Audit	Each	
TDMS Site Restoration Grading	Per Square Yard	
Topsoil TDMS Site Restoration	Per Cubic Yard	
Sod TDMS Site Restoration	Per Square Yard	
Land Based Debris Removal	Per Cubic Yard	
Water Based Debris Removal – Including Canals and Waterways	Per Cubic Yard	
- Restoration of Canal Banks and Slopes	Per Liner Foot	
Sod Restoration of Canal banks and Slopes	Per Square Yard	
Fire Suppression Support	Each Unit	
Motor Vehicles Removal (from right of way) including to TDMS	(from	Each
Motor Vehicles Removal (from canal) Including Towing to TDMS	Each	
Boat Removal (from right-of- way) Including Towing to TDMS	Linear Foot	
Emergency Potable Bottled	Cost Per Case	

Water (Pallet of .5 Litter 24/Cases)		
Emergency Delivery of Ice (Full Truck Load 10 lbs Bags)	Cost Per Truck Load	
Mobile Kitchen Facility to provide 10-100 meals per day	Each Unit	
Mobile Kitchen Facility to provide 101-200 meals per day	Each Unit	
Mobile Kitchen Facility to provide 201-300 meals per day	Each Unit	
Mobile Kitchen Facility to provide 301-400 meals per day	Each Unit	
Mobile Laundry Facility	Each Unit	
Mobile Restroom/Shower Facility	Each Unit	
Mobile Fueling Facility	Each Unit	
Mobile Satellite Communications Facility	Each Unit	
Mobile Automated Ticket Issue and Tracking System (Hail Pass or Equivalent)	Each Unit	
Debris Reduction – Compaction	Per Cubic Yard	
Debris Reduction - Grinding	Per Cubic Yard	
Debris Reduction - Burning	Per Cubic Yard	
<b>Emergency Portable Power Generators</b>		
>25KW	Each Unit	
>50 KW	Each Unit	
>100KW	Each Unit	
>250KW	Each Unit	
>500KW	Each Unit	
Portable Dewater Pump 6"	Each Unit	
Manhole and Catch Basin Cleaning	Each Catch Basin	
Storm Drain Piping Cleaning	Per Linear Foot	

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**Name of Contractor**

**Signature of Contractor**

**Title**

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**13)** Will the City consider annual contract price increases based on Consumer Price Index data issued by the U.S. Bureau of Labor Statistics at the time of renewal?

1. No. The City will not include an automatic annual CPI adjustment in the contract.

**14)** The RFP includes references to tasks that may be considered debris monitoring under FEMA guidance. Can the City confirm that the debris removal contractor will not serve as the City's independent debris monitoring contractor or perform FEMA reimbursement validation functions?

1. Confirmed. The debris removal contractor shall not serve as the City's independent debris monitoring contractor, these services are fulfilled through an alternative City Contract for Debris Monitoring Services.

**15)** It is unclear how proposers should demonstrate compliance with the Minimum Requirements listed in Section 2.2. Attachment Y addresses some minimum qualifications but not all. Will the City update Attachment Y to include the entire scope of Section 2.2 Minimum Requirements?

1. Please include all the following documentation in regard to Attachment Y – Letter Regarding Experience:
  1. At least five years of experience in conducting disaster recovery logistical support and debris removal operations.
  2. Knowledge and experience in FEMA public assistance reimbursement procedures; and
  3. Contractor Has provided services similar to those required to at least one jurisdiction with a population of 30,000.
  4. Proposer confirms that it has a minimum of five years of experience providing disaster response and/or disaster recovery services for municipal, county, state, or other governmental entities.
  5. Proposer confirms that it has demonstrated knowledge and experience with FEMA and State Public Assistance eligibility, documentation, reimbursement procedures, and related compliance requirements.

6. Proposer confirms that it has provided services similar in scope to those required under this solicitation for a minimum of five jurisdictions of similar size and complexity to the City. Provide Jurisdiction / Client, Population / Size Complexity, Services Provided, Disaster / Event, Dates of Services, Contact Information (Name, Title, Phone Number).

**16)** The “Acknowledgement of OSHA Standards” form appears to be included as both Attachment K and Attachment T. Will the City remove one of these attachments from the proposal requirements to reduce redundancy?

1. Confirmed. Attachment K and Attachment T are duplicative.

Proposers are only required to submit one completed Acknowledgement of Conformance with O.S.H.A. Standards form. For purposes of proposal submission, submission of Attachment K shall satisfy this requirement.

**17)** The RFP states that proposers must provide one original and two flash drives. Please confirm that no additional proposal copies are required.

1. Confirmed. Proposers shall submit one original hard copy and two flash drives.

**18)** Please confirm whether proposers are required to complete and submit the FEMA contract provisions with their proposal.

1. Proposers are not required to complete, rewrite, or separately submit the FEMA contract provisions template with their proposal.

**19)** The RFP includes evaluation criteria and a forms listing. Is there a required proposal format? Are proposers expected to satisfy the evaluation criteria through the forms alone, or through narrative sections in addition to the required forms?

1. Proposers shall organize their proposal in a manner that clearly addresses each evaluation criterion stated in the RFP, including qualifications and experience, operations plan, financial stability, past performance, cost proposal, and any other stated evaluation categories.

The required forms, affidavits, certifications, pricing forms, and attachments must also be completed and included with the proposal.

**20)**What method of reduction will be used for vegetative debris, such as compaction, grinding, or burning?

1. The method of reduction for vegetative debris will be determined by the City based on event-specific conditions, available TDMS capacity, regulatory approvals, environmental requirements, air quality requirements, site conditions, safety considerations, operational needs, and FEMA eligibility requirements.

**5. Additional Resources:** [No Changes]

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Signature

Name of Business